



## Cornell Hotel Society POSITION DESCRIPTION

<b>Position Title:</b>	Director
<b>Team:</b>	CHS Global Leadership Board
<b>Area of Focus:</b>	Membership and Engagement Organizational Support and Effectiveness Financial Stability Governance
<b>Term:</b>	3 (three) Years
<b>Time Commitment:</b>	Approx. 3 to 5 hours per month (not including in-person CHS meetings).
<b>Board Meetings:</b>	Attends four (4) quarterly board meetings annually, three virtual and one in-person at the New York City Annual Meeting in November. If needed, a travel stipend will be available for the in-person meeting in NYC.
<b>Travel &amp; In-person Activities:</b>	Attends in-person meeting in NYC; participates in local chapter and regional activities where possible.

### Scope of Role:

The focus of the CHS Global Board Director is to ensure CHS continues to strengthen and develop its role in the alum community through evaluation, development, and support of the current and future programs and processes that CHS uses from year to year. These individuals are elected by CHS Membership based on nominations at large, resulting in a slate of candidates vetted by the nominating committee. Broad perspectives and diverse representation, including geography, generation, ethnicity, and gender, are considered in the process.

The Board of Directors comprise the pool from which the CHS Global Board selects and fills vacant positions (e.g. 2<sup>nd</sup> Vice President) within the Executive Committee of the Board.

### Goals and Responsibilities:

The Directors' duties will be strategic and focused on long-term initiatives and governance. Directors are encouraged to be a member of one of the CHS Global Committees and/or become engaged to support projects.

### *Ongoing Responsibilities:*

- Provide support and guidance to the board President and Vice Presidents.
- Evaluate current programs and processes in place that drive the activities of the organization.